

# BOARD MEETING MINUTES

New Lothrop Board of Education

Monday, June 17, 2019

6:00 p.m. in the High School Library

Board Members Present: Rich White, Adam Green, Jessica Unangst, Jim Eustace, Joseph Henige and Wendy Vincke.

Absent: Greg Ruddy

Others Present: Anthony Berthiaume, Kim Kuchar, Michelle Barrett, Drew Severn, and 7 visitors.

The meeting was called to order by President Rich White at 6:00 p.m. in the high school library.

## **Secretary's Report**

The secretary's report was read by Adam Green. Motion by Green, supported by Unangst to accept the minutes from the regular board meeting held on May 20, 2019.

**Motion carried, 6-0.**

## **Correspondence**

None

## **Presentations/Updates**

*Elementary, Latchkey and Preschool Handbook* – Michelle Barrett presented the elementary, preschool and latchkey handbooks with changes for the 2019-2020 school year.

*High School Handbook* – Kim Kuchar presented the high school handbook with changes for the 2019-2020 school year.

*Athletic Handbook* – Drew Severn presented the athletic handbook with changes for the 2019-2020 school year.

*Report of Bullying Incidents for the 2018-2019 school year* – Anthony Berthiaume

Dr. Berthiaume reported that the district had no bullying incidents reported for the 2018-2019 school year.

## **Committee Reports**

Personnel/Curriculum – Wendy Vincke reported the minutes from June 11, 2019.

Policy – Joe Henige reported the minutes from June 11, 2019.

Facilities/Transportation/Extra-Curricular – Adam Green reported the minutes from June 13, 2019.

Finance – Jessica Unangst reported the minutes from June 13, 2019.

## **Budget Hearing**

Superintendent Anthony Berthiaume presented the final 2018-2019 budget revisions.

*2018-2019 final revision*

Superintendent Berthiaume reviewed areas of revenue and expenditures throughout the year. The district ended the year with the fund equity at 13.48%.

## **Visitors**

None

### **Financial Reports**

Jessica Unangst read the financial report and presented the following bills for payment: General fund, \$977,902.93; school service, \$50,876.42; for a total of \$1,028,779.35.

Motion by Green, supported by Henige to approve the payment of bills.

**Motion carried, 6-0.**

The monthly financial report was read as follows: beginning balance, \$1,297,191.12; receipts, \$821,313.86; expenditures: \$1,028,779.35; for an ending balance of \$1,089,725.63.

Motion by Eustace, supported by Vincke to accept the monthly financial report as submitted.

**Motion carried, 6-0.**

### **Action Items**

Motion by Unangst, supported by Green to accept the final amended budget, including general fund, capital projects, food service, and debt retirement for the 2018-2019 school year as presented.

**Motion carried, 6-0.**

Motion by Henige, supported by Eustace to accept the initial projected budget, including general fund, capital projects, food service, and debt retirement for the 2019-2020 school year as presented.

**Motion carried, 6-0.**

Motion by Green, supported by Unangst to approve the resignation of Rachael Mills, K-12 music teacher, effective June 10, 2019.

**Motion carried, 6-0.**

Motion by Vincke, supported by Eustace to approve the resignation of Jenn Kline, Playground/Office Aide, effective June 10, 2019.

**Motion carried, 6-0.**

Motion by Green, supported by Eustace to approve the hire of Megan Bishop, part-time evening custodian, effective June 17, 2019.

**Motion carried, 6-0.**

Motion by Unangst supported by Henige to approve the hire of Tracy Turnwald, full-time bus driver for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Green, supported by Eustace to approve the hire of Amanda Streeter, Preschool Aide, effective August 19, 2019.

**Motion carried, 6-0.**

Motion by Green, supported by Henige to approve the hire of Alexandra Blake as a High School English/Social Studies Teacher at Step 0 BA, beginning with the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Unangst, supported by Vincke to approve the hire of Angela Barnette as a High School Science Teacher at Step 5 BA, beginning with the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Henige, supported by Vincke to adopt the MHSAA resolution for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Vincke, supported by Green to approve the 2019-2020 elementary handbook changes as presented.

**Motion carried, 6-0.**

Motion by Eustace, supported by Green to approve the 2019-2020 latchkey handbook changes as presented.

**Motion carried, 6-0.**

Motion by Unangst, supported by Henige to approve the 2019-2020 preschool handbook changes as presented.

**Motion carried, 6-0.**

Motion by Unangst, supported by Green to approve the 2019-2020 high school handbook changes as presented.

**Motion carried, 6-0.**

Motion by Henige, supported by Green to approve the 2019-2020 Athletic Code of Conduct.

**Motion carried, 6-0.**

Motion by Unangst, supported by Green to approve the bond authorization resolution for the issuance and delegation of the sale of bonds and other matters relating thereto for the 2019 school building and site bonds, series I as presented.

**Motion carried, 6-0.**

Motion by Green, supported by Eustace to approve the 2019 bond project, contract agreement with THA Architect, as presented.

**Motion carried, 6-0.**

Motion by Unangst, supported by Eustace to approve the secure entry and toilet room contract agreements with Perrin Construction, Inc. as presented.

**Motion carried, 6-0.**

Motion by Green, supported by Henige to approve the purchase of a Nederman S series dust collector from JKL Machinery at a cost not to exceed \$8,702.00 to be paid out of the bond.

**Motion carried, 6-0.**

Motion by Unangst, supported by Vincke to approve the crack seal repair bid to the campus parking lot from Asphalt Management, Inc. in an amount not to exceed \$25,690.00 as presented.

**Motion carried, 6-0.**

Motion by Vincke, supported by Eustace to approve all administrative and non-instructional administrative contracts for the 2019-2020 school year, effective July 1, 2019 as presented.

**Motion carried, 5-0.**

**Green abstained.**

Motion by Unangst, supported by Henige to approve the renewal of the i-Ready, K-8 diagnostic tool from Curriculum Associates for the 2019-2020 school year at a cost not to exceed \$24,642.00, as presented.

**Motion carried, 6-0.**

Motion by Green, supported by Unangst to approve hiring Clint Galvas, varsity football coach for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Unangst, supported by Green to approve hiring Brad Barnette, assistant varsity football coach as a contracted employee of PCMI for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Eustace, supported by Green to approve hiring John Long, assistant varsity football coach for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Green, supported by Unangst to approve hiring Dajauan Masey, J.V. football coach as a contracted employee of PCMI for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Henige, supported by Vincke to approve hiring Rondalee Beardslee, varsity volleyball coach as a contracted employee of PCMI for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Unangst, supported by Green to approve hiring Vera Root, as varsity cross country coach as a contracted employee of PCMI for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Unangst, supported by Eustace to approve hiring Ashley Kuhl, as assistant cross country coach for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Green, supported by Eustace to approve hiring Kayla Knieper, 7<sup>th</sup> grade girls basketball coach as a contracted employee of PCMI for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Eustace, supported by Green to approve hiring James Perry, 8<sup>th</sup> grade girls basketball coach for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Unangst, supported by Henige to approve hiring Vera Root, as junior high cross country coach as a contracted employee of PCMI for the 2019-2020 school year.

**Motion carried, 4-2.**

**Roll call:**

**Ayes: White, Green, Unangst, Henige;**

**Nays: Vincke, Eustace;**

**Absent: Ruddy.**

Motion by Unangst, supported by Henige to approve hiring Kevin Clark, as junior high football coach as a contracted employee of PCMI for the 2019-2020 school year.

**Motion carried, 5-1.**

**Roll call:**

**Ayes: White, Green, Unangst, Henige, Vincke;**

**Nays: Eustace;**

**Absent: Ruddy.**

Motion by Green, supported by Eustace to approve hiring Brady Simons, varsity boys basketball coach for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Vincke, supported by Eustace to approve hiring Ryan Praski, J.V. boys basketball coach as a contracted employee of PCMI for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Unangst, supported by Henige to approve hiring James Perry, varsity girls basketball coach for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Eustace, supported by Green to approve hiring Kayla Knieper, J.V. girls basketball coach as a contracted employee of PCMI for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Unangst, supported by Eustace to approve hiring Jeff Campbell, varsity wrestling coach for the 2019-2020 school year.

**Motion carried, 6-0.**

Motion by Unangst, supported by Vincke to approve hiring Kevin Clark, assistant varsity wrestling coach as a contracted employee of PCMI for the 2019-2020 school year.

**Motion carried, 5-1.**

**Roll call:**

**Ayes: White, Green, Unangst, Henige, Vincke;**

**Nays: Eustace;**

**Absent: Ruddy.**

Motion by Green, supported by Henige to approve the Board meeting dates scheduled on the third Monday of each month with the exception of July 2019 and February 2020 meetings as presented.

**Motion carried, 6-0.**

### **Building/District Updates**

#### *Athletics – Drew Severn*

Mr. Severn shared several sport updates for the spring season. Boys golf finished in the top 15 at the state golf championship meet. Girls softball lost in the district finals game against Byron. Boys baseball lost in the regional game against Valley Lutheran. The boys shared the MMAC league championship with Chesaning. Track boys finished 1<sup>st</sup> in the MMAC league and the girls were 2<sup>nd</sup> in the MMAC. We had several state qualifiers between the two teams as well as 18 state placers and five state champions. Mr. Severn stated that the Pixellot system will be installed this summer. The junior high baseball and softball scoreboard will be up and running by July 4<sup>th</sup>. The football irrigation/drainage is going as fast as the weather will allow. The grading has been complete. Now moving on to the drainage and irrigation install. We are looking to repair the softball and baseball crows nest roofs and some of the flooring, as well as installing new wall padding in the elementary and high school gyms. Repairs need to take place in the junior high baseball backstop post on the north end and repairing the junior high baseball dugouts. Spring coaches' evaluations are all underway and looking to be completed by the end of the week. Currently, we have a JV volleyball and junior high boys basketball position open. The MMAC has had several discussions on the MMAC league incorporating a 3<sup>rd</sup>/4<sup>th</sup>, 5<sup>th</sup>/6<sup>th</sup> boys' and girls' basketball. This was discussed at the June 11 meeting and all MMAC schools will be involved with the exception of Lakeville due to the traveling. Lastly, New Lothrop won the MMAC President's trophy for the league. This is a huge accomplishment for our players, coaches, and community.

#### *Elementary – Michelle Barrett*

Mrs. Barrett reported that she had an evaluation review meeting with all of her teachers. The elementary end of year assembly was a great success. Several prizes were given away; all these prizes or funds for prizes for students and staff were either donated from parents, community members or the PTO. Report card pick up began last week and goes through next week. At that time any report card not picked will be mailed home. Mrs. Barrett mentioned that this year's 5<sup>th</sup> grade math presented to be an area of weakness and she noted that we are looking for alternate options for next year for this class. A group met with the RESD today and it was pointed out that the statistics on this group of students dropped last year as well. Sometimes this is indicative of the dynamics of the group. Either way, our math teacher has some strategies that she is planning on implementing next year to support. Lastly, Mrs. Barrett reported that the school improvement plan is complete.

*High School – Kim Kuchar*

Ms. Kuchar mentioned that the class of 2019 had a 100% graduation rate. She also noted that the high school will be implementing a no cell phone policy come this fall. Students will not be able to have cell phones in the classroom. The 6<sup>th</sup> graders from the elementary came to the high school for lunch and a tour of the building. The award ceremony for underclassmen took place in the last week of school and nearly 70% of our student body, grades 7-11 earned a 3.0 GPA or better this year. We have several teachers attending trainings this summer as well as several teachers working on curriculum work. Ms. Kuchar stated that PSAT/SAT scores are not available yet to administration, but should be available soon.

*District – Anthony Berthiaume*

Dr. Berthiaume mentioned that as we head into the 2019-2020 school year it's time to reflect on what an amazing school year 2018-2019 was. As the district continues to educate students, keeping students safe and being fiscally responsible continue to be the district's top priorities. Dr. Berthiaume stated that we've come a long way with our budgeting. Negotiations will start next week with teachers and then we will move on with support staff negotiations. Dr. Berthiaume appreciates the input on what the community is saying about the bond and sinking fund passages and the district will continue to be transparent with the community. Dr. Berthiaume has collected survey results from the district staff on his performance as a superintendent. Overall he is very happy with the results and they will be shared with the board in August when the evaluation process starts.

Recess from 7:37 p.m. until 7:53 p.m.

**Board Facility Workshop**

Discussion took place with the Board of Education, Administration, Madonna Bennett (THA Architect) and Jacob Kulhanek (Christman Co.) on the next steps moving forward with the projects for the Sinking Fund and Bond.

Motion by Unangst, supported by Eustace to adjourn..

**Motion carried, 6-0.**

Adjournment at 8:56 p.m.

The next meeting of the board will be a regular school board meeting on Monday, July 22, 2019 in the High School Library beginning at 6:00 p.m.

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Adam Green, Board Secretary