

# BOARD MEETING MINUTES

New Lothrop Board of Education

Monday, September 17, 2018

6:00 p.m. in the High School Library

Board Members Present: Rich White, Greg Ruddy, Adam Green, Jessica Unangst and Joseph Henige.

Absent: Kevin Birchmeier, Jim Eustace

Others Present: Anthony Berthiaume, Kim Kuchar, Drew Severn and 5 visitors.

The meeting was called to order by President Rich White at 6:00 p.m. in the high school library.

## **Secretary's Report**

The secretary's report was read by Adam Green. Motion by Green, supported by Henige to accept the minutes from the regular board meeting held on August 20, 2018.

**Motion carried, 5-0.**

## **Correspondence**

None

## **Student Section**

The student observers for tonight were Mindi Babinger, Dominic Poletti and Joe Krupp.

## **Presentations/Updates**

Dr. Berthiaume presented the 2017-2018 M-STEP/PSAT/SAT Scores.

## **Committee Reports**

Facilities/Transportation/Extra-Curricular - Greg Ruddy reported the minutes from September 5, 2018.

## **Visitors**

None

## **Financial Reports**

Jessica Unangst read the financial report and presented the following bills for payment: General fund, \$1,453,395.99; school service, \$16,685.77; for a total of \$1,470,081.76.

Motion by Green, supported by Ruddy to approve the payment of bills.

**Motion carried, 5-0.**

The monthly financial report was read as follows: beginning balance, \$1,175,073.20; receipts, \$1,469,648.42; expenditures: \$1,470,081.76; for an ending balance of \$1,174,639.86.

Motion by Henige, supported by Ruddy to accept the monthly financial report as submitted.

**Motion carried, 5-0.**

## **Action Items**

Motion by Unangst, supported by Henige to accept the resignation of Hilary Kline, junior high volleyball coach, effective September 5, 2018.

**Motion carried, 5-0.**

Motion by Ruddy, supported by Green to accept the resignation of Kevin Bitterman, junior high boys basketball coach, effective September 6, 2018.

**Motion carried, 5-0.**

Motion by Unangst, supported by Green to approve the schedule B appointment of Michelle Perry, student council co-sponsor for the 2018-2019 school year as presented.

**Motion carried, 5-0.**

Motion by Ruddy, supported by Henige to approve the schedule C appointments for the 2018-2019 school year with a 1.50% increase on schedule as presented.

**Motion carried, 5-0.**

Motion by Unangst, supported by Green to approve the Online, Dual Enrollment, Independent Study and Seat-Time Waiver Roster for the first semester as presented.

**Motion carried, 5-0.**

### **District Updates**

#### *Athletics – Drew Severn*

Mr. Severn reported that at the recent Mid-Michigan Academic Conference (MMAC) league meeting the athletic directors looked at using ArbiterSports as a platform for scheduling and paying officials. The football scoreboard and the play clocks are both up and running. A special thanks to all of our sponsors for making this possible. We had our committee meeting on our new coaching evaluation process. The district is in the process of making our parent/player survey to match our ranking system in the coaching evaluation (ineffective, minimally effective, effective and highly effective). Currently, we have coaching openings for junior high girls volleyball, junior high boys basketball and junior high girls softball. Mr. Severn reported that up next he is looking at replacing the varsity softball scoreboard and to install a sound system. Also, looking at putting up a scoreboard for junior high baseball/softball. For this project the district is looking at utilizing Slam Dunk Sports Marketing.

#### *Elementary – Michelle Barrett*

Dr. Berthiaume shared the elementary report this month. Preschool began on September 5<sup>th</sup> and we currently have 43 students enrolled. We have a new literacy coach, Carol Amsterbug. Carol met with all the English Language Arts teachers. She listened to each grade levels' needs and goals. She also talked about our reading comprehension SIP goal and how to add the strategy of "text dependent analysis" in all grade levels. Carol will schedule dates to observe each teacher in early October. Going forward this school year, the plan is to observe at least monthly and to meet at least monthly. DIBELS testing is completed and iReady testing is almost complete. Small groups are being created to help students needing support. The new attendance line at the elementary seems to be working well; there is an option for elementary parents to press 1 to leave a message excusing a student's absence. This feature is freeing up the phone lines a little. Our next step is to send a daily message to the parents of those students marked unexcused as a reminder to call in the absence through School Reach, but we are still working on those details. The PTO switched the fall fundraiser from a fun run to a magazine sale, which will include many great incentives to those students that participate.

#### *High School – Kim Kuchar*

Ms. Kuchar reported that it's been a great start to the school year. The staff is very positive and we are creating a positive culture and work environment by celebrating Mondays with #MondayMagic. High school staff is #trendingthepositive this year by mailing #HornetProud postcards home to students that do something positive either in the class or in the hallway. Ms. Kuchar gave a shout out to the PTO group for purchasing a portable white board for the PE class. Durand Area Schools is setting up a student council exchange with schools involved in the Mid-Michigan Academic Conference (MMAC) and Lakeville is setting up more Quiz Bowl opportunities for students. The FFA hog roast is this Friday, September 21<sup>st</sup> starting at 4:00 p.m. Ms. Kuchar mentioned that the high school is gearing up for college month, which will take place in October. We had six seniors visit the University of Michigan – Ann Arbor last week, Michigan State University was here today to speak to seniors and the Shiawassee RESD is here tomorrow for Early College. Ms. Cyzmbor and staff are working on organizing our Career Fair, which is set for Friday, October 5<sup>th</sup>. Our English Language Arts department (6<sup>th</sup> – 12<sup>th</sup> grade) is ready to pilot a curriculum. Teachers will be completing three writing assessments again this year, raising the expectation of writing assessment/rubric. Staff will track each student's progress for growth that will be a portion of each teacher's evaluation. Ms. Kuchar noted that thus far she has completed 37 learning walks in various teachers classroom. Ms. Kuchar stated that the staff receives immediate feedback from her.

*District – Anthony Berthiaume*

Dr. Berthiaume reported that it has been a great start to the school year. The principals are doing a great job leading the buildings. Dr. Berthiaume's focus has been on the potential bond in May 2019. Dr. Berthiaume has applied and submitted for a safety grant, which is for \$50,000. If we are awarded the grant, it will be split in half between each building. Dr. Berthiaume has been working with the village on the police agreement. He talked with the mayor today and the hope is to have a finalized agreement in October. Dr. Berthiaume will be attending the Annual Superintendent's Conference in Traverse City later this week as well as broadcasting live tomorrow morning on 92.5 FM, promoting our school district. Andrew Brashaw will be here next month to present to the board, on the campaign his company completed over the summer for New Lothrop Area Public Schools.

**Closed Session**

Motion by Unangst, supported by Henige to enter closed session to discuss the superintendent's evaluation.

**Motion carried, 5-0**

**Jim Eustace entered the meeting at 7:30 p.m. via conference call.**

Closed Session was entered at 7:30 p.m. and exited at 9:30 p.m.

Motion by Unangst, supported by Green to adjourn.

**Motion carried 6-0.**

Adjournment at 9:30 p.m.

The next meeting of the board will be Monday, October 15, 2018 in the High School Library beginning at 6:00 p.m.

---

Adam Green, Board Secretary