

BOARD MEETING MINUTES

New Lothrop Board of Education

Monday, June 20, 2016

6:00pm in the High School Library

Board Members Present: Stacie Krupp, Curt Bitterman, Rich White, Adam Green, Greg Ruddy, and Jessica Unangst

Absent: Kevin Birchmeier arrived at 7:13pm

Others Present: Anthony Berthiaume, Stephanie O'Dea, Michelle Barrett, Craig Atkins, and 7 visitors.

The meeting was called to order by President Stacie Krupp at 6:00pm in the high school library. The pledge to the flag was said.

Secretary's Report

The secretary's report was read by Greg Ruddy. Motion by Ruddy, supported by Green to accept the minutes from the regular board meeting dated May 16, 2016.

Motion carried 6-0.

Correspondence

A thank you card was received from Emily Wolford thanking the Board for their kindness, support and memorial stone after the recent death of her father. The Board also received correspondence regarding a hiring issue.

Student Section

There were no student observers tonight.

Presentations/Updates

Harry Helmick, a Jr. High student and Boy Scout, presented the Board with a project he would like to complete for his Eagle Scout Project. Harry distributed a copy of his proposal which included placing two benches and a trash receptacle on the west side of the high school near the auditorium door. The benches would offer seating to students waiting for rides home.

John Long, Industrial Arts Teacher, sought permission from the Board to travel to Chicago for a Tooling Expo in September with his Industrial Arts students. This would be a one day trip and at least two chaperones would accompany the group.

Jeff Tompkins, who represents "iReady", explained his product to the Board. Mr. Tompkins explained the advantages using iReady as a Diagnostic Tool. The tool would allow teaching staff to test students in math and reading three times a year. The data could be used to get a more consistent and accurate picture of student growth. Both Mrs. Barret and Mrs. O'Dea believe this type of progress monitoring has potential to increase test scores. Professional development would be offered to the staff also.

Dr. Anthony Berthiaume reviewed several SRES D compliance indicators, which were identified by the Michigan Department of Education regarding Special Education and I.E.P.'s.

Committee Reports

Personnel/Curriculum report was reviewed by Adam Green.

Finance report was reviewed by Richard White.

Policy report was reviewed by Greg Ruddy.

Budget Hearing

Superintendent, Dr. Anthony Berthiaume, presented the final 2015-2016 budget amendment and the proposed 2016-2017 budget. Dr. Berthiaume reviewed both budgets in detail highlighting areas where adjustments were needed.

Visitors

No visitors addressed the Board.

Financial Reports

Adam Green read the financial report and presented the following bills for payment: General fund, \$683,352.38; school service, \$38,796.01; for a total of \$722,148.39.

Motion by Bitterman, supported by Unangst to approve the payment of bills.

Motion carried 6-0.

The monthly financial report was read as follows: beginning balance, \$1,161,169.96; receipts, \$773,520.49; expenditures: \$722,148.39; for an ending balance of \$1,212,542.06.

Motion by Ruddy, supported by White to accept the monthly financial report as submitted.

Motion carried 6-0.

Action Items

Motion by White, supported by Unangst to accept the final amended budget, including general fund, capital projects, food service, and debt retirement for the 2015-2016 school year.

Motion carried, 6-0.

Motion by Green, supported by Bitterman to accept the initial projected budget, including general fund, capital projects, food service, and debt retirement for the 2016-2017 school year as presented.

Motion carried, 6-0.

Motion by Unangst, supported by Ruddy to approve participation in the Schools of Choice program under Section 105 of the Revised School Code for the 2016-2017 school year.

Motion carried, 6-0.

Kevin Birchmeier entered the meeting at 7:13pm.

Motion by Green, supported by Ruddy adopt the MHSAA resolution for the 2016-2017 school year.

Motion carried, 7-0.

Motion by Bitterman, supported by Birchmeier to approve the high school hand book changes for the 2016-2017 school year as presented.

Motion carried, 7-0.

Motion by Ruddy, supported by Green to hire Rondalee Beardslee as a J.V. Volleyball Coach for the 2016-2017 school year as a contracted employee of PCMI.

Motion carried, 7-0.

Motion by Ruddy, supported by Birchmeier to approve the Fall Schedule C recommendations as presented.

Motion carried, 7-0.

Motion by Green, supported by Unangst to approve all administrative and non-instructional administrative contracts as presented. *(Dr. Berthiaume noted that Joanna Czymbor's contract days were decreased from 217 to 215. Valerie Baker's salary was increased due to the fact that additional days were added to her contract as well as the addition of nine paid holidays and five vacation days).*

Motion carried, 7-0.

Motion by Green, supported by Bitterman to authorize the purchase of an auto scrubber from Lansing Sanitary Supply, Inc., at a cost not to exceed \$5,646.00 as presented.

Motion carried, 7-0.

Motion by Birchmeier, supported by Green to approve the 2016-2017 school calendar as presented.
Motion carried, 7-0.

Motion by Unangst, supported by White to accept the resignation of Kayleigh Conway, Special Education Aide, effective June 10, 2016.
Motion carried, 7-0.

Motion by Ruddy, supported by Birchmeier to accept the resignation of Elaine Prine, Elementary Aide, effective June 10, 2016.
Motion carried, 7-0.

Motion by Bitterman, supported by Green to approve the February, 2016 Revised NEOLA Policy and Guidelines as presented.
Motion carried, 7-0.

Motion by Unangst, supported by Ruddy to approve the revised NEOLA FMLA Policies as presented.
Motion carried, 7-0.

Motion by Bitterman, supported by Green to set Board meeting dates for the third Monday of each month with the exception of the January 2017 meeting as presented.
Motion carried, 7-0.

Motion by Green, supported by Bitterman to authorize John Long and the Industrial Arts class to travel to Chicago via Indian Trails bus to attend a one-day trade show as presented. *Resolution was amended to change the word "Indian Trails" to "charter".*
Motion carried, 7-0.

Motion by Unangst, supported by Ruddy to approve the Elementary Latchkey and Preschool Handbook for the 2016-2017 school year as presented.
Motion carried, 7-0.

Motion by White, supported by Unangst to approve Harry Helmick to proceed with his Eagle Scout project.
Motion carried, 7-0.

Good News Items/Annual Reporting

Athletics – Craig Atkins

We are very proud of our student athletes. This school year alone our teams have captured 7 GAC Titles, 1 State Championship. Fall sports seem to have good participation numbers. Mr. Atkins thanked the Board for their support over the past 17 years. Superintendent, Anthony Berthiaume, presented Craig with a parting gift and thanked him for his dedication to the District.

Elementary – Michelle Barrett

A K-3 literacy specialist met with Mrs. Barrett and Mrs. Ebenhoeh recently. The meeting went very well. It was a great end of the year filled with activities such as track and field, school picnic, 6th grade send-off and an awards ceremony. Seniors also did a "walk through" of the building prior to graduating. Report cards may be picked up through June 23rd. The SIP and PET reports have been completed. We are still looking at adjusting the start and end time of the elementary school for 2016-2017. Preschool is full and there is a waiting list. The master schedule is still being worked on. Currently there are 2 sections of 1st grade with 23 students in a class.

High School –Stephanie O'Dea

Fourteen students in grades 9-11 are attending summer school in Montrose. Mrs. O'Dea was pleased to report only 8 Jr. High students are enrolled in summer school. She believes the need for summer school decreased due to offering students "opportunity hour" this year. Mrs. O'Dea is planning to offer the same option to high school students next year. Schedules are near complete. We will be offering AP

Literature and AP Language next year. Mrs. O'Dea was asked how she had progressed with the minimum eligibility requirements. Mrs. O'Dea stated that there had been talk about raising the requirements, but it had not gone anywhere. She will work on it next year.

District – Dr. Anthony Berthiaume

The results of Spring 2016 M-Step should be available in August for district personnel to review. There was a committee of teachers and administrators formed during the 2015-16 school year that conducted research before selecting a Diagnostic Tool in preparation for implementation of the 2016-17 school year. As far as safety goes, there were 9 bus signal infractions during the 2015-2016 school year. Signage discussions with the support of MDOT and State Police have been ongoing to deter these particular vehicle motorist infractions. Richard O'Connor is looking at replacing cameras in throughout the campus, as well as adding them to some outdoor facilities. Dr. Berthiaume asked for a facilities report from Mr. Ed Bennett, Maintenance Supervisor, who was present during the Board meeting.

Mr. Bennett stated the summer projects were right on track. Tile around the drinking fountains are near complete and they look great. Carpet squares will begin to be laid on Wednesday. Five classrooms in the high school will have carpet replaced in them yet this summer. The freezer in the high school needs the condenser and compressor replaced. Because of this, some scheduled projects will need to wait until next year including the ceiling tiles in the cafeteria. Handicap seating was installed near the football field. The work was done by students and turned out great. The smell in the locker room is due to poor personal hygiene of Jr. High students. Mr. Bennett spoke to Jerry Humpula about the water on the baseball field. It was reported that the fields were tiled years ago and a possible option to decrease the amount of water on the fields would be to excavate the dirt to get the water to flow better.

Superintendent Berthiaume continued his report by announcing he would have results/data for his upcoming Superintendent evaluation that he would share with the Board of Education from recent maintenance, technology and Superintendent surveys conducted during the last couple months of the school year. Dr. Berthiaume stated a community member had approached him asking if the Board would be willing to donate the Football Cannon to the local VFW for fund raising purposes. The cannon was made for the District by UltraDex Tooling Systems and has not been used at football games since 2013, but was discontinued after the previous Superintendent left the district. Conversation indicated request this would be acceptable. Dr. Berthiaume will make necessary phone calls in the morning to complete the process of the donation.

Motion by Birchmeier, supported by Unangst to enter Closed Session for the purpose of negotiations.
Motion carried, 7-0.

Closed Session was entered at 8:10pm and exited at 8:21pm.

Motion by Birchmeier, supported by Unangst to adjourn.
Motion carried 7-0.

Adjournment at 8:22pm.

The next meeting of the Board will be a Business Organizational Meeting on Monday, July 18, 2016 in the high school library beginning at 6:00pm.

Gregory E Ruddy, Board Secretary
New Lothrop Board of Education