

**New Lothrop Area Public Schools COVID-19 Preparedness & Response Plan (Reopening Plan – this document can/will be revised when necessary.) – Revised September 4, 2020**

Michigan Safe Schools: Michigan's 2020-21 Return to School Roadmap:

[https://www.michigan.gov/documents/whitmer/MI\\_Safe\\_Schools\\_Roadmap\\_FINAL\\_695392\\_7.pdf](https://www.michigan.gov/documents/whitmer/MI_Safe_Schools_Roadmap_FINAL_695392_7.pdf)

**Important Date Changes for the 2020-2021 School Calendar:**

**Approved NLAPS Plan published - August 12**

**Declaration of Intent (Parent Survey: face-to-face or digital) – August 19**

**Professional Development for Staff – August 24, August 25, August 27, August 31, September 1, & September 2 (half day)**

**September 1 – Meet your teacher virtually (in lieu of DK-12 Open House)**

**September 2 – Digital Orientation for students & parents via Zoom**

**September 18, September 25, October 2, October 9 – Remote Learning Fridays – potential for additional dates, we will communicate as soon as we know.**

**Remote Learning Fridays:**

To increase academic support and communication for all DK-12 students, parents, and to allow teachers time to prepare for both in-person and virtual learners we are implementing Remote Learning Fridays. During these designated Fridays, teachers will hold student office hours for academic support, parents will have the opportunity to communicate with their child's teacher, host Individual Educational Plan (IEP) team meetings, along with allowing teachers the opportunity to develop and implement their lesson plans and instruction for the following week. Remote Learning Fridays are meant for all students and parents, no matter if your child is attending school in-person or virtually. Students will not be introduced to new material or instruction (in-person or virtual) on Remote Learning Fridays. Rather, students will be completing work from Thursday's lesson plan and have further opportunity for academic support. In addition, K-6 students will be working on i-Ready instructional lessons in math and reading.

**Phases 1 – 4 for Staff:**

Professional Development

Plan is to survey staff on Thursday, August 7, 2020; results will guide our professional development offerings and schedule.

Staff Survey

Regarding Digital Learning, which of the following areas would you like us to focus on as we plan professional development?

- o Taping & Uploading Instructional Videos (as necessary; not always daily)
- o Uploading assignments
- o Creating & uploading assessments
- o Giving meaningful feedback
- o Parent/Student communication
- o How to Account for "Covid Lag"
- o What does a thriving online classroom look like?

We also plan to cover the following topics: Health & Safety Procedures and Guidelines, Attendance Information, Virtual Open Houses, Special Education Procedures, and Social Emotional Guidance. Professional Development will include time for teachers to plan and prepare.

**Phases 1 – 4 for Students:**

Digital Learning Plan – online instruction provided by NLAPS certified staff

- Learning platform – Seesaw (PK - 1<sup>st</sup> Grade) & Google Classroom (2<sup>nd</sup> - 12<sup>th</sup> Grade) taught by NLAPS Teachers through Seesaw & Google Classroom
- Accessibility – distribution of Chromebooks to those students who need a device, Internet Accessibility (both school parking lots)
- Students will have access to rigorous learning opportunities provided daily by our NLAPS teaching staff. We will provide more instruction and an "anytime, anywhere" model where students can watch teacher instruction whenever feasible.

- This option will look considerably different than the distance learning provided this past spring. For example, daily participation will be required, attendance will be taken, and standard based grading will be given in Grades DK-4<sup>th</sup> and letter grades will be given in Grades 5<sup>th</sup> – 12<sup>th</sup>.

Phase 4:

2 Options – Option #1: Face-to-Face Instruction or Option #2: Digital Learning through Google Classroom taught by our NLAPS Teachers (same content as face-to-face learners with added support such as Zoom tutorials, Saturday tutorials, after school tutorials).

- This will be an individual parent decision.
- It will be recommended that any digital/online learner in Phase 4 remain in that format for the trimester (Grades DK-6) or semester (Grades 7-12).

### Elementary School

| <b>In-person learning</b>   | <b>Digital learning (at home)</b>  |
|---|--|
| <ul style="list-style-type: none"> <li>• Live direct instruction delivered by NLAPS Staff</li> <li>• Instructional Support from NLAPS Staff via “real-time” instruction in class</li> <li>• Instructional Support from NLAPS Staff after school tutoring (on NLES campus)</li> <li>• Assignments and assessments uploaded via Google Classroom/Seesaw (Pre-K-1st)</li> <li>• All grades stored in PowerSchool</li> <li>• Communication between teachers and students via email, Remind, Seesaw (Pre-k-1st) conferencing in-person (adhering to social distancing guidelines) and/or conferencing remotely</li> <li>• Communication between teachers and parents via email, phone calls (during the school day), Remind, Seesaw (Pre-K-1st)</li> <li>• Class Expectations, Rules and Procedures posted digitally on Google Classroom and Seesaw (Pre-K-1st)</li> <li>• Social Emotional Learning supports will be provided to all students as needed.</li> </ul> | <ul style="list-style-type: none"> <li>• Recorded direct instruction with NLAPS Staff delivered via Google Classroom/ Seesaw (Pre-K-1st)</li> <li>• Instructional Support from NLAPS Staff via Staff office hours (remotely)</li> <li>• Instructional Support from NLAPS Staff after school tutoring (on NLES campus)</li> <li>• Assignments and assessments uploaded via Google Classroom/ Seesaw (Pre-K-1st)</li> <li>• All grades stored in PowerSchool</li> <li>• Communication between teachers and students email, Remind, Conferencing remotely</li> <li>• Communication between teachers and parents via Google Classroom, email, phone calls (during the school day), Seesaw (Pre-K-1st)</li> <li>• Class Expectations, Rules and Procedures posted digitally on Google Classroom and Seesaw (Pre-K-1st)</li> <li>• Social Emotional Learning supports will be provided to all students as needed.</li> </ul> |

### Jr./Sr. High School

| <b>In-person learning</b>  | <b>Digital learning (at home)</b>   |
|--|---|
| <ul style="list-style-type: none"> <li>• Live direct instruction delivered by NLAPS Staff</li> <li>• Recorded direct instruction with NLAPS Staff delivered via Google Classroom</li> <li>• Instructional Support from NLAPS Staff via “real-time” instruction in class</li> <li>• Instructional Support from NLAPS Staff after school tutoring (on NLHS campus)</li> <li>• Assignments and assessments uploaded via Google Classroom</li> <li>• All grades stored in PowerSchool</li> <li>• Communication between teachers and students via email, Remind, conferencing in-person (adhering to</li> </ul> | <ul style="list-style-type: none"> <li>• Recorded direct instruction with NLAPS Staff delivered via Google Classroom</li> <li>• Instructional Support from NLAPS Staff via Staff office hours (remotely)</li> <li>• Instructional Support from NLAPS Staff after school tutoring (on NLHS campus)</li> <li>• Assignments and assessments uploaded via Google Classroom</li> <li>• All grades stored in PowerSchool</li> </ul> |

|  |  |
|--|--|
| <p>social distancing guidelines) and/or conferencing remotely</p> <ul style="list-style-type: none"> <li>• Communication between teachers and parents via Google Classroom, email, phone calls (during the school day)</li> <li>• Class Expectations, Rules and Procedures posted digitally on Google Classroom</li> <li>• Social Emotional Learning supports will be provided to all students as needed.</li> </ul> | <ul style="list-style-type: none"> <li>• Communication between teachers and students email, Remind, conferencing remotely</li> <li>• Communication between teachers and parents via Google Classroom, email, phone calls (during the school day)</li> <li>• Class Expectations, Rules and Procedures posted digitally on Google Classroom</li> <li>• Social Emotional Learning supports will be provided to all students as needed.</li> </ul> |
|--|--|

Face-to-Face Instruction Requirements per Michigan Safe Schools Roadmap for **Phase 4**:

Personal Protective Equipment:

Facial coverings must always be worn by staff except for meals. Facial coverings may be homemade or disposable level-one (basic) grade surgical masks. Any staff member who cannot medically tolerate a facial covering must not wear one. Any staff member that is incapacitated or unable to remove the facial covering without assistance, must not wear a facial covering.

PreK-5 and special education teachers should consider wearing clear masks, per the health department officials face shields are not a viable option.

Reusable facial coverings must be washed daily.

Disposable facial coverings must be worn until students or staff are off campus and disposed of at their home residence.

Facial coverings must be worn by DK-12 students, staff, and bus drivers during school transportation. Any staff or student that is unable to medically tolerate a facial covering must not wear one. Any staff or student that is incapacitated or unable to remove the facial covering without assistance, must not wear one. Facial coverings may be homemade or disposable level-one (basic) grade surgical masks.

Facial coverings must always be worn in hallways and common areas by preK-12 students in the building except for during meals. Any student that is unable to medically tolerate a facial covering must not wear one. Any student that is incapacitated or unable to remove the facial covering without assistance, must not wear one. Facial coverings may be homemade or disposable level-one (basic) grade surgical masks.

Note: Students with significant disabilities preventing the use of facial coverings are referred to forthcoming guidance from MDE.

Facial coverings must be worn in classrooms by all students grades 6-12. Any student who cannot medically tolerate a facial covering must not wear one. Any student who is incapacitated, or unable to remove the facial covering without assistance, must not wear one.

PK-5 students are “strongly encouraged” (but not required) to wear masks/facial coverings in the classroom.

All students in grades PK-5 students must wear facial coverings unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

Recess should be conducted outside whenever possible with appropriate social distancing and cohorting of students. If more than one class is outside, students should wear masks/facial coverings, however students are not required to do so.

Students and staff will need a doctor’s excuse on file with the school prior to the individual not wearing a face covering.

Students and staff are required to come to school/work wearing a mask/facial covering, however if an individual does not have one, one will be provided.

A student who does not wear a mask/facial covering will be sent home to engage in digital learning. Repeated refusal to wear a mask/facial covering or wear a mask/facial covering properly will result in the student being placed into our digital learning program.

Masks/facial coverings will be subject to the building handbooks dress code policies.

#### Hygiene:

The district will provide adequate supplies to support healthy hygiene behaviors (including soap, hand sanitizer with at least 60% alcohol for safe use by staff and students, paper towels, tissues, and signs reinforcing proper handwashing techniques).

Furthermore, the district will teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol.

Paper towel will be placed in bathrooms and hand dryers will be made unavailable.

Drinking fountains will not be in use in both buildings, however high school students will be able to fill up their water containers using the water filling stations. Students are encouraged to bring their own water bottles and not share.

#### Cleaning:

Frequently "high" touched surfaces including light switches, doors, benches, bathrooms, must undergo cleaning at least every four hours with either an EPA-approved disinfectant or diluted bleach solution, which will be done by our district custodial staff.

Libraries, computer labs, arts, and other hands-on classrooms must undergo cleaning after every class period with either an EPA-approved disinfectant or diluted bleach solution.

Student desks must be wiped down with either an EPA-approved disinfectant or diluted bleach solution after every class period. Custodial staff, teachers, and students will collaborate to meet this requirement. Students will not be required to clean their areas if they are not comfortable.

Playground structures must continue to undergo normal routine cleaning, but using an EPA-approved disinfectant is unnecessary.

Ensure safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children, and with adequate ventilation when staff use products.

Custodial staff must wear gloves, surgical mask, and face shield when performing all cleaning activities.

#### Screening Students & Staff:

The district will work collaboratively with the Shiawassee Health Department to implement protocols for screening staff and students. Attached to this document.

Each building will designate a quarantine area and staff person to care for students who become ill.

Students with COVID-19 symptoms will be placed in a quarantine area and wear a surgical mask until they can be picked up. Identified staff caring for these students should also wear a surgical mask, except for caring for students with special needs requiring aerosolized procedures in which a N95 mask is required. The quarantine area will have a larger percentage of outside air flow/ventilation.

Symptomatic students should be kept at home until they have tested negative or have recovered according to CDC guidelines.

Staff will conduct daily self-examinations, including a screening questionnaire and temperature check. If they exhibit any respiratory or gastrointestinal symptoms or have a temperature of 100.4 or greater, they should stay home. A reporting tool will be provided for staff to use daily.

It will be the responsibility of parent(s) to conduct daily self-examinations of their child(ren), including a screening questionnaire and temperature check. If they exhibit any respiratory or gastrointestinal symptoms or have a temperature of 100.4 or greater, they should stay home. A reporting tool will be provided for staff to use daily.

If a parent does not complete a daily self-examination, including questionnaire their child(ren) will not be able to attend school that day. The parents will be notified by staff and if child(ren) are at school the parent will need to complete or come pick-up their student(s).

#### Testing Protocols for Students & Staff:

We will cooperate with the Shiawassee County Health Department regarding implementing protocols for screening staff and students. The Shiawassee Health Department's guidelines are attached to this document.

The health department has explained the handling of most COVID-19 positive cases will be handled on a case-by-case basis.

A student tests positive for COVID-19. Once this is confirmed, a letter provided by the health department will go to families (the health department will determine the scope of recipients).

Any person who was closer than 6 feet to the infected person for at least 15 minutes will be notified and required to quarantine for 14 days.

Positive tested student or staff - 10 days after symptom onset, if respiratory symptoms are improving and the student or staff has been fever free for 3 days, may return to school.

Notice in this scenario, not all students in the classroom have to be quarantined, only those people (students or staff) who were less than 6 feet from the student for at least 15 minutes

The health department will be providing these guidelines in writing. All positive cases will remain confidential due to the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

#### Spacing, Movement, & Access:

##### **Elementary:**

Students who do not ride the bus will have staggered drop-off times (this will *hopefully* help with the flow of traffic in circle drive). Students who ride the bus will be released following the schedule below for drop-off.

Preschool – 8 a.m. & 3 p.m. – Library Entrance

Grades DK-2 – 7:35 a.m. - 7:40 a.m. & 2:35 p.m. - 2:40 p.m. – Playground Entrance (east side of the building)

Grades 3-4 – 7:40 a.m. – 7:45 a.m. & 2:40 p.m. - 2:45 p.m. – Main Elementary Entrance

Grades 5-6 – 7:40 a.m. – 7:55 a.m. & 2:45 p.m. - 2:50 p.m. – 5<sup>th</sup>/6<sup>th</sup> grade Entrance (west side of the building)

Student end of day sign-out plan: Parents will come to the main entrance of the building to sign out their child. Our check out-desk will be located outside of the main entry for parents to reunite with their child(ren). We will need to keep safety and patience in mind with this process. Sign out will begin no sooner than 2:40pm.

Students who ride the bus in the afternoon, will be released to the buses by the teachers beginning at 2:40pm.

5<sup>th</sup>/6<sup>th</sup> grade will continue to transition but at staggered times. We will utilize the science lab as a holding area during transitions. One class at a time will be in the hallway to go to their lockers and enter into their respective classrooms.

All other departmentalized grade level teachers will transition from room to room, but not students.

##### **Bathroom Use:**

Two students at a time will be allowed to use the bathrooms. Appropriate signage will be posted to alert the students to how many occupants are in the bathroom. In addition, we will have floor markings to represent social distancing while students wait to use the bathroom in their respective wings.

##### **Breakfast:**

Breakfast will be for a “grab and go” scenario while practicing social distancing.

**Lunch:**

**DK/K**

10:40 - 11:05 a.m.

Recess: 11:05-11:20

**1st/2nd**

11:15- 11:30 a.m.

Recess: 11:30-11:45

**3rd/4th**

11:40- 11:55 a.m.

Recess- 11:55 a.m-12:10 p.m.

**5th/6th**

12:05-12:20 p.m.

Recess - 12:20-12:35 p.m.

**Lunch Sanitizing Process:**

**DK** start dismissing at 11:05, starting sanitizing tables (wipe down/spray & allow to dry before seating next group of students)

**1st/2nd** start dismissing at 11:30, starting sanitizing tables (wipe down/spray & allow to dry before seating next group of students)

**3rd/4th** start dismissing at 11:55, starting sanitizing tables (wipe down/spray & allow to dry before seating next group of students)

**Recess Sanitizing Process:**

Playground will be divided into six pods. Class sections will be assigned to a different pod each day, and rotated throughout the week. Playground equipment carts (balls, jump ropes, etc.) will be sanitized between recesses. Hand sanitizer stations will be utilized on the way back into the building. Playground equipment will be sanitized between each recess.

**Physical Education Class:**

Use own (don't share) equipment as much as possible and sanitize equipment after each class.

Prop one door open for entrance and one door open for exit before transition times or all the time.

Bring own water bottles.

Use hallway bathrooms, one person at a time.

Supply hand sanitizer upon entry and exit of the gym.

Students sit 6 feet apart during instructional time.

Masks may be worn but are optional at this time.

Go outside for physical education as much as possible.

Work in pods or small groups when able to do so.

Practice "Air High Fives" and verbal encouragement rather than actual high fives/fist bumps.

**Latchkey:**

Parents who are dropping their child(ren) off in the morning, Latchkey personnel will meet you at the main entry doors to sign in. Latchkey personnel will also meet parents at the main entrance for pick-up.

**Jr. High/High School:**

**Jr. High/High School daily schedule from 9:00am – 3:45pm**

Students who do not ride the bus will have staggered drop-off & pick-up times. Students will be dropped off in the high school parking lot, NOT at Ag. Doors or Main Entrance:

Grades 7-8 – 8:40am-8:45am & 3:35pm-3:40pm – Auditorium entrance/exit (7W)

Grades 9-10 – 8:45am – 8:50am & 3:40pm-3:45pm – Auditorium entrance/exit (7W)

Grades 11-12 – 8:50am – 8:55am & 3:45pm-3:50pm – 12<sup>th</sup> grade entrance/exit (3W)

Students who ride the bus in the morning will be released from the busses at 8:45am. Grades 7-9 will use the 7<sup>th</sup>/8<sup>th</sup> grade entrances/exit and grades 10<sup>th</sup>-12<sup>th</sup> will use the Agriculture classroom entrance/exit. Furthermore, students who ride the bus in the afternoon, will be released to the buses at 3:45pm and use exits by grade listed above.

To accommodate New Lothrop students and parents, the high school cafeteria will be open daily at 8am using the Auditorium entrance door.

Staggered Bell Times:

Junior High released two minutes early each hour to avoid high traffic in hallways.

**Junior High Schedule:**

1st hour- 9:00-9:55 a.m.

2nd hour- 10:00-10:56 a.m.

3rd hour- 11:01-11:57 a.m.

Lunch 12:00-12:30pm

4th hour- 12:29-1:28 p.m.

5th hour- 1:32-2:42 p.m.

6th hour- 2:47-3:43 p.m.

**High School Schedule:**

1st hour- 9:00-9:57 a.m.

2nd hour- 10:01-10:58 a.m.

3rd hour- 11:02-11:59 a.m.

4th hour- 12:03-1:30 p.m.

Lunch from 12:30-1:00pm AND 1:00-1:30pm

5th hour- 1:33-2:44 p.m.

6th hour- 2:48-3:45 p.m.

End of Day Dismissal Staggered-Junior High 3:43 p.m. & High School 3:45 p.m.

**Bathroom Use:**

Two students at a time will be allowed to use the bathrooms. Appropriate signage will be posted to alert the students to how many occupants are in the bathroom. In addition, we will have floor markings to represent social distancing while students wait to use the bathroom in their respective wings.

**Lunch:**

Social distance seating at half capacity

Locations to include cafeteria, band room, cafeteria/auditorium hallway, and cafeteria patio

Approx. 125 students per lunch period

Socially distanced observed in food service lines using signage on floor.

Grab & Go prepackaged meals.

Food service to enter student codes.

Each lunch area supervised by district staff or volunteers.

District staff to sanitize all eating surfaces in between each lunch period.

**Physical Education Class:**

All doors will remain open for arrival/dismissal of students to deter student bottleneck/congregating.

Lockers in Locker Rooms will be assigned (5) students to an aisle spacing them out in order to adhere to social distancing recommendations.

Locker Rooms will be cleaned by District Staff at the end of every hour in ordinance with the Governor's MI Safe Schools plan.

Physical Education classes will be taught outside weather permitting.

Physical Education equipment will not be shared.

**Both Buildings:**

Encore/Special Classes will be offered to Grades DK-12. Sanitization of equipment will take place after each hour. Social distancing will take place when practical. Grades 6<sup>th</sup>-12<sup>th</sup> will wear a face covering during these classes. Grades DK-5 will social distance when practical and face covering will be optional.

Band will proceed as scheduled with protocols and safety measure plans outline in the attached documentation.

Outside classroom learning and breaks will be encouraged weather permitting.

As feasible, arrange all 1<sup>st</sup> – 12<sup>th</sup> Grade desks facing the same direction toward the front of the classroom. Preschool through Kindergarten will be at learning table spread out as much as possible.

It is recommended that students leave their personal belongings, including book bags in their lockers. However, with teacher permission students would be able to store book bags in classroom if feasible.

Adult guests entering the building will be pre-screened for symptoms, wear a facial covering, and wash/sanitize hands prior to entering and will only be allowed in the main office. Strict records, including date and time, should be kept of non-school employees or other visitors entering and exiting the building.

Family members or other guests are not allowed in the school building except under extenuating circumstances determined by district and school officials.

Post signage to indicate proper social distancing.

Post signs on the doors of restrooms to indicate proper social distancing and hand hygiene techniques.

Attendance policy will have to be flexible. It is expected that parents are communication with their respective school's when a student is sick.

Medically Vulnerable Students & Staff:

Systematically review all current plans (e.g. Individual Healthcare Plans, Individualized Education Programs, Individualized Family Service Plans, or 504 plans) for accommodating students with special healthcare needs and update their care plans as needed to decrease their risk for exposure to COVID-19.

Create a process for students/families and staff to self-identify as high-risk for severe illness due to COVID-19 and have a plan in place to address requests for alternative learning arrangements or work reassignments.

Busing & Student Transportation:

For the time being, we will be conducting double bus runs in the mornings and afternoons due to staffing, capacity, and length of routes. Elementary (DK-6) students will be picked up and dropped off on the first runs, Jr./Sr. students (7-12) will be picked up and dropped off on the second runs.

Students will enter the bus and go to their assigned seating, elementary students towards the front, older students towards the back.

Siblings will sit together on the bus for both morning and afternoon routes if feasible, depending on age appropriateness.

Require the use of hand sanitizer before entering the bus. Hand sanitizer must be supplied on the bus.



The front two seats of the bus will remain vacant for social distancing purposes for the bus drivers.

The bus driver, staff, and all students in grades preK-12, if medically feasible, must wear facial coverings while on the bus. Note: there may be situations where it is not safe for the bus driver to wear a facial covering. Decisions about these situations should be made on a case-by-case basis with local public health officials.

Clean and disinfect transportation vehicles before and after every transit route. Children must not be present when a vehicle is being cleaned.

Clean and disinfect frequently touched surfaces in the vehicle (e.g., surfaces in the driver's cockpit, hard seats, arm rests, door handles, seat belt buckles, light and air controls, doors and windows, and grab handles) prior to morning routes and prior to afternoon routes.

Clean, sanitize, and disinfect equipment including items such as car seats, wheelchairs, walkers, and adaptive equipment being transported to schools daily.

Create a plan for getting students home safely if they are not allowed to board the vehicle.

If a student becomes sick during the day, they must not use group transportation to return home and must follow protocols outlined above. If a driver becomes sick during the day, they must follow protocols for sick staff outlined above and must not return to drive students.

Weather permitting, keep doors and windows open when cleaning the vehicle and between trips to let the vehicles thoroughly air out.

Weather permitting, consider keeping windows open while the vehicle is in motion to help reduce spread of the virus by increasing air circulation, if appropriate and safe.

#### Food Service, Gathering, & Extracurricular Activities:

Prohibit indoor assemblies that bring together students from more than one classroom.

Prohibit field trips and extracurricular camps.

School sponsored and non-school sponsored clubs will follow the Michigan High School Athletic Association (MHSAA) guidelines as far as participation.

There will limited use of school facilities to outside organizations.

#### Athletics:

Comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS).

Students, teachers, and staff must use proper hand hygiene techniques before and after every practice, event, or other gathering. Every participant should confirm that they are healthy and without any symptoms prior to any event.

All equipment must be disinfected before and after use.

Inter-school competitions may be held provided that, facial coverings are worn if school transportation is provided. Buses must be cleaned and disinfected before and after every use, as detailed in the subsequent "Busing and Student Transportation" section.

Spectators are allowed provided that facial coverings are used by observers and six feet of social distancing can be maintained at all times. Attention must be given to entry and exit points to prevent crowding.

Each participant must use a clearly marked water bottle for individual use. There should be no sharing of this equipment.

Handshakes, fist bumps, and other unnecessary contact must not occur.

Indoor weight rooms and physical conditioning activities that require shared equipment are suspended. Outdoor physical conditioning activities are allowed while maintaining social distancing.

Large scale indoor spectator events are suspended. Large scale outdoor spectator or stadium events are limited to 100 people, and people not part of the same household must maintain six feet of distance from one another.

#### **Phase 5 & 6:**

Back to the basics, students and staff are at school with face-to-face instruction, practicing good hygiene, and regular cleaning of buildings and buses unless extensive cleaning is needed for some reason.

**Name of District:** New Lothrop Area Public Schools

**Address of District:** 9285 Easton Road, New Lothrop, MI 48460

**District Code Number:** 78070

**Web Address of the District:** <https://www.newlothrop.k12.mi.us/>

**Name of Intermediate School District:** Shiawassee County Regional Education Service District

#### **Preparedness Plan Assurances**

The District agrees to meet all of the following requirements of Executive Order 2020-142

- The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- The District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator ) in time for approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator: August 11, 2020

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator: <https://www.newlothrop.k12.mi.us/domain/29>

Link to the approved Plan posted on the District/PSA/nonpublic school website: <https://www.newlothrop.k12.mi.us/>

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan: Dr. Anthony Berthiaume, Ph.D.

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator: August 11, 2020

Date Submitted to State Superintendent and State Treasurer: